

Borough Council Meeting Minutes

Date: April 21, 2026

Time: 7:00 pm

Attendance:

James Zieglemeier, Carter Bower, Mike Modrak, Missy Cramer, Ben Carroll, Todd Skowron, Andy Miller, Chief Clark, Breeanna Reel, and Elizabeth Kovach

Not in Attendance:

Brody Close, Ken Marker

Call to order:

The meeting was called to order at 7:00 p.m.

Approval of previous minutes:

A motion was made by Carter Bower and seconded by Andy Miller to approve March 17th meeting minutes. All in favor, motion carried.

Guest & Public Comments:

A. Deb Phillippi

Everything is ready to go. Some assistance is needed from maintenance to finish preparations. Volunteers are also needed.

B. Jean Benford

Concerns regarding speeding on Market St and Leora Ave, as well as potholes. A temporary solution is to move the speed sign to monitor traffic.

C. Mike Hutchison

Complaints regarding maintenance were discussed and are being addressed.

Agenda Amendments:

A motion was made by Carter Bower and seconded by Andy Miller to amend the April agenda to move Dan Lewis from guest to New Business to appoint as Rockwood Borough Constable. All in favor, motion carried.

A motion was made by Andy Miller and seconded by Carter Bower to amend the April agenda to include Grandview Ave. and White Oak St. for the advertising and bidding for paving. All in favor, motion carried.

Engineer Report:**A. Advertising and bidding for the paving of Somerset Ave, Section of Grandview Ave and White Oak St.**

A motion was made by Andy Miller and seconded by Carter Bower to advertise for paving of Somerset Ave., Grandview Ave., and White Oak St. All in favor, motion carried.

B. Playground equipment

A motion was made by Andy Miller and seconded by Carter Bower to authorize Somerset Engineering to pursue playground equipment grants. All in favor, motion carried.

C. Levee Grant

A motion was made by Andy Miller and seconded by Carter Bower to authorize Somerset Engineering to apply for grants to repair Levee pipes. All in favor, motion carried.

Police Report:

Chief Clark received 14 calls this month; PSP handled 3 incidents this month The department audit was completed successfully. Speeding on Route 653 in Milford Township remains an issue but is outside borough jurisdiction.

Law Update

No updates.

Maintenance Report:**A. Brody Vacation request**

Approved and signed

B. Water Meters

Discussion regarding grants for new meters. Further meetings are needed.

C. Barricades

A motion was made by Andy Miller and seconded by Carter Bower to order 12 retaining walls. All in favor, motion carried.

A motion was made by Andy Miller and seconded by Carter Bower to buy reflective tape for retaining walls. All in favor, motion carried.

A motion was made by Andy Miller and seconded by Carter Bower to authorize research into traffic control companies for events on Main Street. All in favor, motion carried.

Secretary

A. Time Clocks

A motion was made by Andy Miller and seconded by Carter Bower to buy two Tymelix time clocks for \$328. 58 total (office and maintenance building) All in favor, motion carried

B. Facebook/Website

New Facebook page is active. Website is difficult to manage; options for a new site will be presented at the next meeting.

C. Signs at office and around Rockwood

A motion was made by Andy Miller and seconded by Carter Bower to authorize Chief Clark and Breeanna Reel to order building signage and four “No Soliciting” signs. All in favor, motion carried.

Accountant:

A. Transfer bank from FNB to Somerset Trust

A motion was made by Andy Miller and seconded by Carter Bower to open 4 checking accounts at STC – General Fund, Highway Fund, Water, and Sewer and that we will be closing all First National Bank accounts and transferring the funds (noted on the handout during meeting.) All in favor, motion carried.

Approved signers: Elizabeth Kovach, James Zieglemeier, Carter Bower, and Andy Miller. All in favor, motion carried.

B. Community Action Group

Clarification provided; issues resolved.

New Business:

A. Monthly Bills

A motion was made by Carter Bower and seconded by Andy Miller to pay the monthly bills. All in favor, motion carried.

B. Grove

Bathrooms nearing completion final inspection. It was noted that no soap dispensers were installed in the bathrooms. Additional supplies are needed; toilet paper, trash cans, and cleaning supplies will need to be purchased. Appropriate signage indicating restroom availability and hours also need purchased. Discussion on two new Rockwood Community Grove signs.

C. Atchison Electric

Three bids required before hiring. Maintenance may install cameras if feasible.

D. Memorial Day Parade

Scheduled for May 25,2026

E. Main Street permit and event

Discussion on the challenges with road closures, and how to improve those challenges for everyone involved.

F. Beer Ream Quarterly Reports

A motion was made by Andy Miller and seconded by Carter Bower to discontinue quarterly reports from Beer Ream. All in favor, motion carried.

G. Stone Quarry

A motion was made by Andy Miller and seconded by Carter Bower for Somerset Engineering to map Borough lines near Stone Quarry. All in favor, motion carried.

H. Rockwood School Project- Natural Gas

Discussion held; further information needed.

I. Dan Lewis Appoint as Rockwood Constable

A motion was made to Andy Miller and seconded by Carter Bower to appoint Dan Lewis as Rockwood Borough Constable. All in favor, motion carried.

J. Maintenance

Ongoing issues discussed; being addressed.

Executive session:

Council entered executive session at 9:54 pm. Breeanna Reel and Elizabeth Kovach were asked to stay everyone except council was asked to leave. Executive session concluded at 10:30pm

Adjournment

A motion was made by Andy Miller and seconded by Carter Bower to adjourn at 10:31 pm. All in favor, motion carried.